

IOWA COLLEGE STUDENT AID COMMISSION

MINUTES OF MEETING

May 20, 2010

10:00 a.m.

Iowa College Student Aid Commission Conference Room

Members Present:

Janet Adams	Timothy P. Cole
Bob Donley	Michelle Durand-Adams
Randy Feenstra	Crystal Ford
Greg Forristall	Fred Moore
Herman Quirmbach	Roger Utman
Cindy Winckler	

Members Absent:

Robert Denson	Terrence Martin
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Staff Members Present:

Michael Anderson	Todd Brown
Keith Greiner	Julie Leeper
Karen Misjak	Bobbi Pulley
Jami Weems	Ashley Wendt

Legal Counsel Present:

David VanCompernelle

Guests Present:

Marsha Boender, Iowa Student Loan
Dwayne Ferguson, Department of Administrative Services
Cathy Gomez, Kaplan University
David Heflin, Colorado Technical University
Mary Jacobson, iLink Service Center
Lisa Kramer, Ashford University
Hal Leech, Performant/DCS
Dave Lubits, Performant/DCS
John Parker, Iowa Student Loan
Dan Richins, Ashford University
Mary Jo Smith, US Bank
Gary Steinke, Iowa Association of Independent Colleges and Universities

Call to Order

The Iowa College Student Aid Commission met for a regular scheduled meeting on May 20, 2010. Commission Vice-Chair Cole called the meeting to order at 10:00 a.m. with a quorum present.

Minutes of March 11, 2010

Motion: Commissioner Durand-Adams moved to approve the March 11, 2010 Meeting Minutes be approved as written. Commissioner Utman seconded the motion which passed unanimously.

Executive Director's Report

Ms. Misjak said in November of 2008 Ollie Green and Company conducted a review of the Commission's compliance with the establishment of the Federal and Operating Funds as required by the Higher Education Act of 1965 on behalf of the U.S. Department of Education. There were two findings, 1. The agency did not establish the Operating Fund on a cash basis of accounting; and 2. The agency did not properly pay usage fees of non-liquid assets acquired with Federal Fund dollars. The report was issued July, 2009. The Commission appealed the findings to the Secretary of the U.S. Department of Education. A letter was received from the U.S. Department of Education dated April 16, 2010 informing the Commission that they are no longer pursuing the findings and the program review is considered closed.

The first full year of GEAR UP Iowa has been completed and the Annual Report was submitted to the U.S. Department of Education in April. Ms. Misjak said together with the State Treasurer two \$1000 (529) College Savings Scholarships were given out to two lucky 8th graders. This was a result from parent surveys. Once the survey was completed by the parent it was entered into a drawing for the scholarship.

The Commission was designated by Governor Culver as the grantee and administrator of the College Access Challenge Grant for Iowa. The state will receive 1.5 million annually through 2014. The application will be submitted in June.

Ms. Misjak shared that the Accounting Staff has participated in a KAIZEN event facilitated by Mike Rolf and Susan Godwin, both of which represent other state agencies. During this event the staff did a step by step mapping of the current process of the daily deposit. The staff has since cut several steps out of that

process which allows them to be more efficient in this process. They will have 30, 60 and 90 day follow-up meetings to evaluate the process enhancements.

Ms. Misjak informed Commissioners that Brenda Easter has resigned from the Commission. Mike Anderson will take over the role as Director of Marketing and Communications.

The Commission had 12 staff eligible to retire under Senate File 2062, the State Employee Retirement Incentive Program. Ms. Misjak said 4 staff have chosen to submit the documentation necessary for retirement under that program.

Commissioner Cole presented a proclamation to Keith Greiner for his service to the Commission.

FY2011 Meeting Schedule

Commissioner Quirnbach requested to change the September and November meeting dates to the Friday following the original date requested. Meeting dates would be September 17, 2010 and November 19, 2010.

Motion: Commissioner Durand-Adams moved to approve the amended meeting schedule to include the September 17th, 2010 and November 19, 2010 meeting dates. Commissioner Utman seconded the motion which passed unanimously.

iLink 28e Agreement Termination

Ms. Misjak said due to the elimination of FFELP, a letter was sent to Iowa Student Loan Liquidity Corporation (ISL), notifying them of the decision to terminate the 28e Agreement regarding the partnership with iLink Service Center. Commissioners were sent a copy of the letter and an email explaining that we would move forward notifying ISL of the termination prior to the Commission Meeting, and this action would need to be ratified at the next Commission Meeting. Commissioners were notified prior to the letter being sent to ISL. This agenda item would ratify the termination of the 28e Agreement. Mr. VanCompernelle said that the AG's office was comfortable with the termination and felt like the change with FFELP allowed for the early termination in the agreement.

Motion: Commissioner Durand-Adams moved to ratify the termination of the iLink 28e Agreement with Iowa Student Loan Liquidity Corporation effective July 1, 2010.

Commissioner Utman seconded the motion which passed unanimously.

PRIMECARRE 28e Agreement

Mr. Brown said the Commission provides annual support to the Iowa Department of Public Health in the administration of the PRIMECARRE Program. In this agreement it specifies the support services that the Commission staff will provide to the Iowa Department of Public Health in the administration of this program.

Ms. Misjak said that staff negotiated a higher rate with a set fee to be paid annually.

Motion: Commissioner Utman moved to authorize the Executive Director to enter into an agreement with the Iowa Department of Public Health for the joint administration of the PRIMECARRE Program. Commissioner Ford seconded the motion which passed unanimously.

Financial Literacy RFP

Mr. Anderson said staff requests permission to issue a Request for Proposals for an on-line instructional program in financial literacy and student loan default prevention. Mr. Anderson shared that this is included in the Commission's Strategic Plan as well as the Iowa Code. Commissioner Winckler asked if terminology will be consistent with Iowa Core. Mr. Anderson responded that staff has spoken with representatives at the Department of Education as well as school counselors to make sure their requirements are fulfilled. Ms. Misjak said this is an acceptable expenditure for the Challenge Grant. Commissioner Utman asked if staff will still be doing the face to face meetings as well, and Mr. Anderson assured him that staff will remain out in the field for the face to face meetings.

Ms. Misjak shared that market research has been done. Staff has looked at a lot of things that are out there, and have spoken with teachers and schools who want interactive tool for students. It will be included in the portal and staff will be training the counselors and teachers.

Motion: Commission Adams moved to allow staff to issue a Request for Proposals for a Financial Literacy and Default Prevention On-line Curriculum. Commissioner Donley seconded the motion which passed unanimously.

Audit and Finance Committee

Ms. Weems shared the SFY 11 budget with the Commissioners. She said that all expenses have been reviewed and labeled as flexible and not flexible. Where cuts could be made they were. Staff is requesting approval of the proposed operating budgets for the Guaranteed Student Loan Program, Program Administration, Default Prevention, and GEAR UP for State Fiscal Year 2011.

Motion: Commissioner Utman moved to approve the proposed operating budgets for the Guaranteed Student Loan Program, Program Administration, Default Prevention, and GEAR UP for State Fiscal Year 2011. Commissioner Adams seconded the motion which passed unanimously.

Postsecondary Registration

Dr. Greiner said that the University of St. Thomas has withdrawn their registration for operation in the State of Iowa. They had one year to hire a full-time staff member in the state of Iowa to remain operational and have decided to withdraw.

Dr. Greiner presented the Commission with Colorado Technical University's request for Postsecondary Registration. Dr. Greiner said the recommended action from staff is to deny the Postsecondary Registration request. Dr. Greiner shared that Colorado Technical University has not received accreditation from the Higher Learning Commission for a State of Iowa location. Dr. Greiner stated that accreditation from the Higher Learning Commission is required by State Code.

Mr. Heflin stated that they are currently housed in Sioux Falls, SD with 300 students from Iowa that commute to Sioux Falls for classes. Their school is accredited by the Higher Learning Commission at their Sioux Falls location. However, the Higher Learning Commission will not grant approval for an Iowa location until the Commission approves Colorado Technical University to operate in Iowa.

Motion: Commissioner Donley moved to approve the Postsecondary Registration for Colorado Technical University. Commissioner Durand-Adams seconded the motion.

Commissioner Moore requests that the Assistant to the Attorney General reviews this action item and reconvene in a phone meeting at a later date to vote on this item. Dr. Greiner said the Commission must take action on this item by June 17, 2010. Commissioner Donley withdrew his motion, and Commissioner Durand-Adams withdrew her second.

Commissioner Cole tabled the action item until the Assistant to the Attorney General has time to review the item. A conference call will be set up to vote on this action item prior to the June 17, 2010 deadline.

Human Resources\Nominations Committee

Because of the retirement of Keith Greiner, appointments must be made to some of the organizations where he has represented the Commission.

Motion: Commissioner Adams moved to appoint Karen Misjak as the Midwest Higher Education Compact Alternate Commissioner and Julie Leeper to the Iowa Coordinating Council for Post High School Education with Karen Misjak as her alternate. Commissioner Utman seconded the motion which passed unanimously.

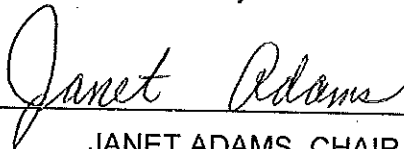
Staff Report

Ms. Weems presented the FY10 Expenditure Summary.

DCS Report

Diversified Collection Services provided an overview of the Commission's portfolio.

The Commission adjourned at 12:40 pm.



JANET ADAMS, CHAIR



TIMOTHY COLE, VICE CHAIR